المسلم العربية البوار الأسلام العربية البيات مونجام

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## Action Taken Report 2016-17

## Action Plan 2016-17

- Furnishing of departments with ICT facilities
- > Furnishing of seminar hall with adequate facilities
- Awareness programme for students and staff
- Women empowerment programme
- Implementation of ID cards for students
- > Bell automation facilities incorporated with Public Address System
- ➢ Furnishing IQAC office with ICT facilities
- > Adding separate IQAC window in college website
- > Publishing students' handbook and academic calendar

Plan of Action	Action Taken
Furnishing of departments with ICT facilities	The department of Arabic and Economics installed with one computer each along with reprographic facilities
	The maintenance is maintaining from the income from print / copy / scan
Furnishing of seminar hall with adequate facilities	The seminar hall is furnished with Podium LCD projector and LED TV.
	The hall is arranged with 40 moderate seating facilities also.
	It has connected to UPS power supply to save from power failure.

## Action Taken Report 2016-17

Awareness programme for students and staff	Conducted orientation programme for students on 16/07/2016
	Conducted Teaching Learning and Evaluation Programme conducted for teachers on 13/08/2016
	Conducted Human Rights Awareness Programme for students and teachers on 24/08/2016
Women empowerment programme	Conducted women empowerment programme on 05/09/2016
Implementation of ID cards for students	For the proper security purpose, the college ID card is implemented to all students.
	The same card is used as the membership card of Central Library by incorporating with barcode linked with Koha; library management software.
	ID card is mandatory to enter in campus, exam hall, administrative office access and library.
Bell automation facilities incorporated with Public Address System	The bell automation is scheduling time of class with accurate time.
Furnishing IQAC office with ICT facilities	The IQAC office is furnished with the ICT facilities for the smooth functioning of office.
Adding separate IQAC window in college website	As per the direction of NAAC, a separate window is added in college website
	This enables to publish quality-based measures and reports in this window.
Publishing students' handbook and academic calendar	The IQAC published student's handbook and academic calendar 2017-18 academic year onwards.
	The handbook is included with all details regarding the college.

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